

MOVE-OUT FAQs

How do I sign up for a move-out date and time?

If you are a commuter student, you may sign up now by clicking this link:

<https://stevenscollege.edu/spring-2020-commuter-move-out-guide/>. Select your major, and sign up for a date and time. The link to the dorm move-out sign-up will go live later this afternoon.

How can I change my scheduled time?

If you need to change your scheduled time, go back into the scheduling link, and click on the “Change Your Signup” link.

Is there a phone number I can call if I am delayed by traffic and may be late for my scheduled appointment?

If you experience a delay due to traffic or other issues that may cause you to be late for your scheduled move-out time, call security at 717-391-7225

I am a commuter student, but the scheduled hours this week for commuters conflict with my job. How do I get my tools and belongings from my lab or shop?

Email moveout@stevenscollege.edu and suggest a date and time between May 15 through May 29, 9 a.m. to 7 p.m. that would work for you to stop by your lab. Be sure you have received a confirmation before you come on campus.

What do I do if there are no times that work with my schedule?

In an effort to maintain the health and safety of students, families and staff members, only a limited number of students can be on campus at any given time, reducing the number of time slots available. We suggest regularly checking the move-out schedule for available times, as there will be students who change their scheduled time, freeing up additional time slots. If you ultimately cannot find an open time that works for you, email moveout@stevenscollege.edu and we will reach out to you to discuss options.

I missed my scheduled move-out time. What can I do?

You can schedule another appointment through the links on the portal.

What is Thaddeus Stevens College doing to address safety during the move out process?

Staff will wear masks and gloves, and we will disinfect high-touch areas on a regular basis. Students and anyone assisting a student with a dorm move are also required to wear masks and to observe social distances while on our campus. The overall move-out plan was designed to ensure a minimum number of people on campus and in any one lab or dorm at a time.

Can TSCT staff assist me in moving heavier items?

No. Due to social distancing requirements, TSCT staff is not able to assist with moving items.

What do I need to bring to my move-out appointment?

All individuals entering the residence hall must wear a mask and observe proper social distancing. In addition, please bring items you will need to pack up your belongings, such as bags, boxes, suitcases, etc. Students should also plan to bring textbooks, library books and any college property.

What counts as a “mask”?



Masks may be homemade or purchased. They should cover your mouth and nose. Wearing masks will help protect you from others and protect others from you should you sneeze or cough.

How many people can come with me to help me move out?

Due to the ongoing severity of the COVID pandemic, the College is limiting the number of people to the student plus one individual. Students should not plan on visiting other buildings or locations during this trip. If you do bring someone to help you move, they must have a mask, and practice social distancing.

Will carts be available for moving?

No, to limit the potential for exposure to the virus, the College cannot provide metal carts for move-out. However, students may bring their own cart.

Can I pick up my mail and packages?

The Administrative Office has been sorting through mail since students left the campus in March, and has forwarded packages and mail to the address on file for our students. If anything arrives for you between now and your scheduled move-out date, we will make every effort to get it to you while you are on campus.

Does this mean the TSCT campus is now open during the summer?

No. Access to dorms and labs/shops is only permissible as part of the move-out plan, as the county remains in “red” status, and the facility remains closed per the Governor. The move out is permissible as it part of the College’s essential operation/mission for our students to obtain tools and other work-related items left in their dorms and labs/shops for employment over the summer and post-graduation.