

## **FINANCIAL AID REFUND**

If you are due a refund from excess financial aid, refund checks will be issued within 14 days after the aid is posted to your account. It is the policy of the College that refund checks (payable to students) are held in the Business Office for 21 days. Students are notified by e-mail to pick up their refund check. If refund check is not picked up after 21 days, it is mailed to the student's home address. For any refunds created from a Parent Plus Loan, refund checks are mailed to the parent at their home address.

## **ACCOUNT CREDIT BALANCE PROCEDURE**

Personal payments and Financial Aid are posted to the student's account in the order they are received. This indicates where the refund is generated from.