

PART-TIME COORDINATOR OF CAMPUS INCLUSION AND EQUITY

Thaddeus Stevens College of Technology announces an opening for two part-time Coordinator of Campus Inclusion and Equity. The essential role of this position is to provide a supportive and inclusive campus for students from a broad range of cultural, social, and economic backgrounds. In addition, this person will coordinate, execute, and evaluate diversity education programs for the campus community. Additional responsibilities will include coordination of diversity support service programs with the goal of retaining minority student populations campus wide and coordinating cultural events for the campus community. Other responsibilities will include coordination of a mentoring program for students and maintaining a community cultural calendar.

Required requirements include:

- Bachelor's degree
- Fluent in Spanish and English
- Three years related experience
- Experience working in a college environment
- Demonstrated knowledge and understanding of issues related to identity and needs along with the intersections of race, class, gender, sexual orientation, gender identity and expressions of other areas of diversity as experienced in an institution of higher education
- Demonstrated advising skills, public speaking/presentation and mediating/negotiating skills

Preferred requirements include:

- Master's degree
- Five years related experience
- Evidence of developing customized diversity programs on a college campus

Preferred skills include strong positive communication skills.

Must be flexible with hours in order to accommodate students schedule and activities. Will be required to work evening hours and possible weekends.

Application materials must include a cover letter, current resume and academic transcripts submitted to Susan Emswiler, HR Specialist, 750 East King Street, Lancaster, PA 17602. For best consideration, materials should be submitted by Friday, October 6, 2017.

Thaddeus Stevens College is an Affirmative Action and EEO Employer. Women, veterans and minorities are encouraged to apply.

For information about Stevens, visit the web site at www.stevenscollege.edu.